

**APPLICATION FOR MEMBERSHIP - 2024**  
**Centenary Heights State High School (CHSHS) P&C Association**

Please complete and return to the P&C Secretary at a meeting or by email to: [pandcsecretary@centheighs.eq.edu.au](mailto:pandcsecretary@centheighs.eq.edu.au)

Name: .....

Address: .....

Home phone: .....

Mobile phone: .....

Email address: .....

I am:  a parent of a student attending the school  
 a staff member of the school  
 an adult interested in the school's welfare, and my:  
    Current Blue Card Number is.....  
    Expiry Date.....  
    Date of birth: .....

*Date of birth details are required to link with Blue Card portal*  
 If applicable, please provide details of your children who are students at CHSHS  
 Name:..... Year level:.....

I am:  applying for new membership  
 renewing my membership

I am:  able to help in CHSHS Canteen  
 able to help in CHSHS Uniform Shop  
 able to assist in writing of research Grants available to schools

I apply for membership in the Centenary Heights State High School Parents and Citizens' Association and I undertake to:

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the Constitution (on the back of this application), and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

**Signature:**.....

**Date:** ...../...../.....

**Please turn over, read and sign Schedule 2 - Code of Conduct for P&C Association** 

P&C Secretary Use Date received: ...../...../..... Date accepted: ...../...../..... Secretary's signature: ..... Entered in P&C Register:
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## SCHEDULE 2 – CODE OF CONDUCT FOR P&C ASSOCIATION

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of the P&C Association should adhere to the Code of Conduct at all times. The Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times
  - act in compliance with the Constitution
  - act and work within the boundaries of the Education (General Provisions) Act 2006, the Education (General Provisions) Regulation 2017 and the Department of Education's policies and procedures relevant to P&C Association operations
  - conduct and present themselves in a professional manner and act ethically and with integrity at all times
  - act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
  - remain objective and avoid personal bias at all times
  - represent all members of the school community
  - engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
  - declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
  - make fair, transparent and consistent decisions
  - provide objective and independent advice
  - listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
  - treat official information with care and use it only for the purpose for which it was collected or authorised
  - respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
  - not use confidential or privileged information to further personal interests
  - be responsive to the requirements of the school community
  - seek to achieve excellence in educational outcomes for all students at the school listen and respond to issues and concerns regarding strategy and policy
- P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

Signed:..... Date: .....

Print name: .....