

Training and assessment strategy

SIS20122 Certificate II in Sport and Recreation

Centenary Heights SHS

| Approval School RTO training and assessment strategy | | | |
|---|--|---------------------------------|--|
| School RTO name | Centenary Heights SHS | QCAA number | 270 |
| Qualification code | SIS20122 | National provider number | 30258 |
| RTO Manager | | Principal | |
| Name | Dave McMillan | Name | Dan Lindenmayer |
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| Date | 17/05/2023 | Date | 8/07/2024 |

QCAA standardised training and assessment strategy document, updated March 2021

3.4 Program details

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|---|---|--|---|--|---|
| Project 1 | Workplace and Industry Orientation | | | | |
| Estimated duration | 6 weeks | Outcome type | <input checked="" type="checkbox"/> Interim <input checked="" type="checkbox"/> Final | Assessment tools mapped on separate document | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Assessment activity | | Unit/s for which partial or complete evidence will be gathered | Evidence-gathering tools used | | Tool code |
| <p>Students will be involved in a simulated workplace orientation program where they will develop an understanding of the expectations, policies and procedures involved in the Centenary Heights State High School Sport and Recreation Program. This project addresses the skills and knowledge required for workers to participate in safe work practices to ensure their own health and safety, and that of others. In addition, they will be required to develop and update current and emerging information on the sport, fitness and recreation industry. The students will collate workplace and industry policies, procedures and information using their Folio of Work, which will include Workplace Health and Safety documents. Students will also learn about leadership styles and the stages of group development.</p> <p>Evidence is recorded in the student profile as 'satisfactory' or 'unsatisfactory'. Final unit outcomes will be awarded for:</p> <p>SISXIND001 - Maintaining sport and recreation knowledge ('C)</p> | | <ul style="list-style-type: none"> • SISXIND011 - Maintaining sport, fitness and recreation knowledge ('C) • HLTWHS001 – Participate in workplace Health and Safety ('C) • SISXPLD004 - Facilitate groups ('E) | Observation checklist | <input checked="" type="checkbox"/> | <i>SROBS1</i> |
| | | | Questions checklist | <input checked="" type="checkbox"/> | <i>SRQUES1</i> |
| | | | Review of product/service against specifications | <input type="checkbox"/> | |
| | | | Review folio of work against specifications | <input checked="" type="checkbox"/> | <i>SRFOLIO1</i> |
| | | | Third party report | <input type="checkbox"/> | |
| | | | Safety induction checklist | <input type="checkbox"/> | |

3.4 Program details

| Project 2 | | <i>Instructing Recreational Activities</i> | | | |
|--|----------|--|--|--|---|
| Estimated duration | 10 weeks | Outcome type | <input type="checkbox"/> Interim <input checked="" type="checkbox"/> Final | Assessment tools mapped on separate document | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Assessment activity | | Unit/s for which partial or complete evidence will be gathered | Evidence-gathering tools used | | Tool code |
| <p>This project requires students to work effectively in a sport, recreation or fitness environment where they use industry knowledge to support the completion of day-to-day work activities. Students, working in pairs, will be responsible as the instructor for the setting up and delivery of 3 different physical activity sessions.</p> <p>These sessions will be delivered within the Sport and Rec class. To achieve this successfully, the focus for these sessions will be, under supervision, to develop basic skills and knowledge for working in a broad range of settings with a range of clients, to identify personal learning goals and needs, to develop an individual learning plan and seek feedback for performance improvement. Students will focus on addressing the needs and expectations of clients and colleagues (other students), promote programs, services and facilities and respond to conflict and client complaints.</p> <p>Students will also complete an equipment maintenance report and conduct repairs where needed. They will also conduct and complete a visual assessment of multiple park facilities to establish if the facilities meet health and safety and usability requirements.</p> <p>Evidence is recorded in the student profile as 'satisfactory' or 'unsatisfactory'. Final outcome will be awarded for:</p> <ul style="list-style-type: none"> • SISOFLD001 - Assist in conducting recreation sessions ('C') • SISXFAC006 - Maintaining Equipment ('C') • AHCPGD212 - Conduct visual inspection of park facilities ('E') | | <ul style="list-style-type: none"> • SISOFLD001 - Assist in conducting recreation sessions ('C') • SISXFAC006 – Maintain Activity Equipment ('C') • AHCPGD212 - Conduct visual inspection of park facilities ('E') | Observation checklist | <input checked="" type="checkbox"/> | <i>SROBS2</i> |
| | | | Questions checklist | <input checked="" type="checkbox"/> | <i>SRQUES2</i> |
| | | | Review of product/service against specifications | <input type="checkbox"/> | |
| | | | Review folio of work against specifications | <input checked="" type="checkbox"/> | <i>SRFOLIO2</i> |
| | | | Third party report | <input type="checkbox"/> | |
| | | | Safety induction checklist | <input type="checkbox"/> | |

3.4 Program details

| Project 3 | | | | | | <i>Facilitating groups to provide quality service and hiring equipment for activities</i> | | | | | | | | |
|--|--|----------|--|--|--|--|--|--|--|--|-------------------------------------|---|----------|--|
| Estimated duration | | 10 weeks | | | | Outcome type | | <input type="checkbox"/> Interim <input checked="" type="checkbox"/> Final | | Assessment tools mapped on separate document | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Assessment activity | | | | | | Unit/s for which partial or complete evidence will be gathered | | | Evidence-gathering tools used | | Tool code | | | |
| <p>The students will be required to assist in the planning, conduct and evaluation of activities that requires the use of equipment. This may be through the running of sessions for the Sport and Rec class, Junior HPE classes, lunch time activities or with groups external to the school for example local primary schools. Students will in pairs be preparing, conducting, monitoring and evaluating at least 3 activity sessions.</p> <p>Students will interact with at least 6 different clients across 3 different communication channels:</p> <ul style="list-style-type: none"> - Face to face - Written - Telephone <p>And respond to 2 different client complaints.</p> <p>Students will be also able to demonstrate their ability to correctly interpret activity schedules.</p> <p>Evidence is recorded in the student profile as 'satisfactory' or 'unsatisfactory'. Final unit outcome will be awarded for:</p> <ul style="list-style-type: none"> • SISXPLD004 - Facilitate groups ('E) • SISXCCS004 - Provide quality service ('C) • CHCGRP002 - Plan and conduct group activities | | | | | | <ul style="list-style-type: none"> • SISXPLD004 - Facilitate groups ('E) • SISXCCS004 - Provide quality service ('C) • CHCGRP002 - Plan and conduct group activities | | | Observation checklist | | <input checked="" type="checkbox"/> | | SROBS3 | |
| | | | | | | | | | Questions checklist | | <input checked="" type="checkbox"/> | | SRQUES3 | |
| | | | | | | | | | Review of product/service against specifications | | <input type="checkbox"/> | | | |
| | | | | | | | | | Review folio of work against specifications | | <input checked="" type="checkbox"/> | | SRFOLIO3 | |
| | | | | | | | | | Third party report | | <input type="checkbox"/> | | | |
| | | | | | | | | | Safety induction checklist | | <input type="checkbox"/> | | | |

3.4 Program details

| Project 4 | | First Aid & Emergency Situations | | | | |
|--|---------|---|--|-------------------------------------|--|---|
| Estimated duration | 4 weeks | Outcome type | <input type="checkbox"/> Interim <input checked="" type="checkbox"/> Final | | Assessment tools mapped on separate document | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Assessment activity | | Unit/s for which partial or complete evidence will be gathered | Evidence-gathering tools used | | Tool code | |
| <p>Students will be developing knowledge and skills in recognizing and responding to emergencies, such as those caused by fire, accident or weather. It requires the ability to maintain participant welfare when responding to emergencies. This project will also require the students to provide first aid response to a casualty in a range of situations, including community and workplace settings. Students will demonstrate these skills within workshop-based scenarios using resources such as CPR manikins, training defibrillator, training EPI pens, bandages and slings and general first aid equipment. Evidence is recorded in the student profile as 'satisfactory' or 'unsatisfactory'. Final unit outcome will be awarded for, HLTAID011, HLTWHS001 and SISXEMR003</p> | | <p>HLTAID011 Provide first aid HLTWHS001 – Participate in workplace health and safety SISXEMR003 Respond to emergency situations</p> | Observation checklist | <input checked="" type="checkbox"/> | <i>SROBS4</i> | |
| | | | Questions checklist | <input checked="" type="checkbox"/> | <i>SRQUES4</i> | |
| | | | Review of product/service against specifications | <input type="checkbox"/> | | |
| | | | Review folio of work against specifications | <input checked="" type="checkbox"/> | <i>SRFOLIO4</i> | |
| | | | Third party report | <input type="checkbox"/> | | |
| | | | Safety induction checklist | <input type="checkbox"/> | | |
| | | | Questions checklist | <input type="checkbox"/> | | |
| | | | Review of product/service | <input type="checkbox"/> | | |

3.4 Program details

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| | | against specifications | | |
| | | Review folio of work against specifications | <input type="checkbox"/> | |
| | | Third party report | <input type="checkbox"/> | |
| | | Safety induction checklist | <input type="checkbox"/> | |
| | | Questions checklist | <input type="checkbox"/> | |

