

1. HPE Disciplinary/ Safety Guidelines

(This is for the optional subject in years 9 – 12)

1.1 Purpose

Safety guidelines have been established to ensure that students do not place themselves or others at risk. Disciplinary guidelines have been established to ensure that students are counseled on their behavior and to ensure compliance to HPE Department rules and overall safety requirements.

1.2 Definitions

Minor Breach

This has the potential for serious or permanent injury and the action could have only endangered the student's own personal safety, for example: *failing to wear Personal Protective Equipment (PPE)- hat*

Major Breach

Potential for serious or permanent injury to themselves and/or to others, for example:

- *repeatedly going in front of a throwing line to collect equipment before being instructed to do so*
- *using equipment in a particularly dangerous way eg., swinging bats or throwing things towards groups.*

1.3 DISCIPLINARY PROCEDURE

Minor Breach

As a student &/or participant within a HPE class students have been instructed and understand that:

- A first minor breach of the obligations will result in a verbal warning. (*The teacher/supervisor will record in their roll this minor breach*)
- A second minor breach of the obligations will result in a further verbal warning with the teacher/supervisor formally recording this breach on the "One School" behavior management system. A phone call to parents/caregivers will be made with obligations and safety requirements discussed.
- A third minor breach of the Safety obligations will result in a referral to the HOD through the "One School" behavior management system. At this stage a written warning letter will be given to the student who will take it home to their parents/caregivers for perusal and signature. The student will then be required to complete any appropriate re-training program before returning to class. Appropriate theory work will be undertaken in lieu of class time. Total exclusion from the subject/class will also be discussed if deemed necessary.
- Any further and final minor breach of the Safety obligations will result in the student being prohibited from using class facilities for a period determined by the Administration (*in consultation with the teacher/supervisor, the HOD and if necessary, WH&SO*). Total exclusion from the subject/ class will also be an option to ensure the student's personal safety.

Major Breach

As a student and/or participant within a HPE class students have been instructed & understand that:

- The first major breach of the safety obligations will result in a written warning being given to the student who will then take it home to their parents/caregiver for perusal and signature. *The student will then be required to complete any appropriate re-training program before returning to class.*
- The second major breach of the safety obligations will result in the student being prohibited from using a particular piece of equipment/ using class facilities for a period determined by the Head of Department (theory work / theoretical retraining will be undertaken in lieu of normal class time).
- Any further major breach of the Safety obligations will result in the student being excluded from HPE.

2. Acceptance of the Health & Physical Education Department Safety Guidelines

As explained within this document, students have an obligation under Section 36 of the Workplace Health & Safety Act to act in a manner that neither endangers themselves or others. The school also has an obligation to ensure the safety of all students. This is achieved by instruction, guidance, general supervision, and provision of PPE (protective equipment) and sports equipment that complies within current statutory standards.

I,, have read and understood the above safety requirements, procedures and guidelines and will endeavor to follow **ALL** necessary requirements at **ALL** times.

Student Name:

Student Signature:

Parent/Care giver Name:

Parent/Care giver Signature:

5. Recorded Breach of Students' Obligation

Name:

Date	Infringement details	Action taken (as per Safety breach procedure & guidelines)	Teacher signature	Student signature