



Parent/Student Understanding

for Year 11 students looking to enrol into Centenary Heights State High School for 2024

The following specific detail is designed to make our collective lives easier over the next two years. It pertains to the 'little things' that make up our days. Even though you will see mention of these in your child's Student Homework and Study Planner, if there is any unnecessary angst over issues, it is usually related to these. Hence it is good to clarify them from the start.

To retain post-compulsory enrolment and to assure advancement to the next year level:

- attendance is to be at our minimum required 90% - in Year 11, this translates to approximately 15 days absent per year.
- as a senior student, to enable success students are required to be independent and committed learners. With this in mind, a C or 'Satisfactory' for Effort &/or Behaviour is never acceptable as this represents an inconsistency that does not support success.
- In addition to ongoing support and advice, the school will implement, with the student and their parent/carer, a targeted intervention plan for students who achieve less than a 'C' grade for a General or Applied subject or less than a Competency Achieved rating for a VET subject at the end of a unit. As a part of this process, students may need to amend/change subjects.

1. Assessment

Assessment Policy: Please be sure to read and understand the Assessment Policy in the Student Diary. Additionally, a few key points:

Student responsibility: All students will be provided with their assessment schedule by Week 3 of each semester. Students are responsible for recording these dates in their diaries and adhering to these due dates. On the day a task is due, students should submit their responses before the Close of Business (COB) of the school office, which is 3.45 pm. Where specific dates are not provided, due dates refer to week beginning to accommodate multiple classes. For exam blocks, dates are set closer to the scheduling of the allocated block. CHSHS is required to adhere to QCAA policies about due dates

Extension Requests: For Senior students, applications for extension must be made using the Application for Extension forms. These forms are available on our school website. If the extension request is for one subject only, the form is sent to the relevant Head of Department. If an extension request is for multiple subjects, it is sent to the Deputy Principal overseeing the year level. These applications will be reviewed, in consultation with relevant staff such as the Guidance Officer. If an extension is required due to medical reasons, a medical certificate must be provided. Extensions must be requested at least one week prior to a due date, unless in the instance of an unforeseen emergency. It is not appropriate to request an extension for computer/technology issues on the day that a task is due.

Exams: Students in Year 11 will have four assessment blocks throughout the year - a period between 4-5 days. Students are required at school only if they have an assessment or alternatively if there are assessment tasks outstanding. In the case of the first Year 11 exam block for the year, students are required to be at school for the full time. Once that period is over, classes resume as normal and new work is started. It is expected that all students resume fulltime attendance.

Exam Absence: In the instance a student is unable to attend an exam due to illness, it is expected that parents/caregivers contact the school to inform staff of the student's absence, and a medical certificate must be provided (Years 10 - 12). If a medical certificate is not provided, students may not be given opportunity to sit the exam at a later date, and an N-Rating will be awarded. If a student is unable to attend an exam due to an emergency or misadventure, the school must be contacted immediately and further documentation may be required.

Assessment Completion: All students are required to complete all pieces of assessment before exiting any unit. Should that not be the case, your child and yourself will have earlier received a contact from his/her teacher advising of the situation including a request to complete the work. If still not resolved, your child will receive a letter from the principal advising that he/she may not start classes again until the work is produced and reflects capacity. This expectation ensures a student's genuine best effort.

In the case of a Year 11 or 12 student with assessment not completed in line with our school assessment policy, the outcome will be the awarding of an N Rating, in line with QCAA requirements. As such, the student will not be allocated credit for the subject and as such, the student may be removed from the subject.

2. Dress code/personal presentation

- Canvas shoes and/or skate shoes are not permitted. The Australian Podiatry Council advises footwear, especially for the number of hours in a school day, should provide cushioning and support.
- All white socks or school insignia socks.
- The wearing of long sleeve undershirts is not permitted. Our school uniform has the option of wearing the long-sleeved school polo shirt.
- Hair colour is to be kept within the student's natural hair colour range and hair style conservative.
- Make-up should have a natural/neutral look and be generally undetectable. This will include light foundation or tinted moisturiser only and should not be detectable as it will blend with your natural skin colour. A neutral coloured or clear lip balm may be applied; however, this too will blend with your natural lip colour. Eye make-up is not permitted and this includes false eyelashes, eyelash extensions and eyelash tints. Contouring products are not permitted. A clear nail polish may be worn over your natural nails, but coloured polish, gel/acrylic/prescription nail overlays are not permitted.
- Students are permitted to wear plain sleepers and ear studs which may include a small white/plain stone, a watch, a plain ring, one discreet chain of religious significance (on a long chain to be worn inside the shirt so it is not visible) and school badges. Studs should be the size of the original piercing. Sleepers should be no large than 12mm in diameter.
- Visible body piercings to the tongue, lip, jaw, brow, cheek are not permitted. No visible studs, rings or bars are to be worn. Any existing nose piercings must be ideally removed or accommodate a small clear stud.

3. Communication between home and school

At the end of every Unit a report card will be available on QParents where you may also explain any absences. For your knowledge, some teachers may choose to correspond with you via a note in the Student Homework and Study Planner. It would be useful at times to ask your child to show you his/her planner.

4. Tuesday afternoon – Period 4

While there are no timetabled classes for Year 11 and 12 students Period 4 on a Tuesday, **students are reminded that this is school curriculum time, and as such may be reclaimed in the event of special programs. For this reason, a student may not enter into any permanent agreement with an employer or other during this time.**

The purpose of the afternoon is to allow for home study and/or extra work hours albeit ensuring those work hours are not a regular arrangement. On any afternoon where a student is entitled to leave school through the day, he/she may not visit parks and/or shops, go to the home of another student or participate in group work. Rather he/she is to either **go straight home to study or sign into our school library.**

Failure to comply with these conditions will result in this privilege being immediately revoked for a minimum one term.

Failure to comply with the requirements of this Parent/Student Understanding will be considered a breach of the school's code of behavior. In addition, students whose behavior amounts to a refusal to participate in the education program may have their enrolment cancelled.

*Please sign below to acknowledge understanding and acceptance of this form.
Signatures also confirm that you have read our School Assessment Policy.*

Student name		Parent/carer name	
Student signature		Parent/carer signature	
Date		Date	